

Name: \_\_\_\_\_ Z # \_\_\_\_\_

Position: \_\_\_\_\_

**REQUIRED TRAINING**

**DATA MANAGEMENT SUPPORT**

		Team Leader	Computer Support	Applications/Database Support	Records Management Support	Cyber Security Support	Document Control Support	Web Support	Date Completed	Initials
<b>General LANL Requirements</b>	<b>EDS Course #</b>									
GET Training	5668	X	X	X	X	X	X	X		
Initial Security Briefing	9369	X	X	X	X	X	X	X		
Annual Information Security Refresher	47075	X	X	X	X	X	X	X		
EMS Training (TP 7215)	32461	X	X	X	X	X	X	X		
Annual Security Refresher	1425	X	X	X	X	X	X	X		
IWM Overview (TP 6957)	31881	X	X	X	X	X	X	X		
Substance Abuse Awareness (TP 458)	7863	X	X	X	X	X	X	X		
Traffic Safety and Special Materials Convoys (TP 9311)	42903	X	X	X	X	X	X	X		
Export Control for LANS Employees (TP 4797)	21208									
Web-Based Ethics Training	44486									
<b>L AND Q CLEARED PERSONNEL</b>										
Preventing Compromise Briefing	44971	X	X	X	X	X	X	X		
Unauthorized Disclosure Training	35045									
Integrated Safeguards and Security Management	44559	X	X	X	X	X	X	X		
<b>ADEP Required Training</b>										
EP-DIR-QAP-0001,R2 Quality Assurance Plan for the Env Programs	43369	X	X	X	X	X	X	X		
EP-DIR-SOP-2011,R3 Personnel Training and Qualification	45675	X	X	X	X	X	X	X		
EP-DIR-SOP-4004 R1, IPC 1 Records Transmittal and Retrieval Process	45796	X	X	X	X	X	X	X		
EP-DIR-SOP-4001, R4 Document Control	46049	X	X	X	X	X	X	X		
EP-DIR-SOP-4003, R2 Records Management	46048	X	X	X	X	X	X	X		

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EP-DIR-SOP-5006, R0 Control of Measuring and Test Equipment	42908	X	X	X	X	X	X	X		
EP-DIR-SOP-8001, R0 Inspection, Test, and Acceptance	42909	X	X	X	X	X	X	X		
<b>Pueblo Complex Resident Training</b>										
Pueblo BEP (TP 7766)	45751	X	X	X	X	X	X	X		
<b>ERSS-ASSIGNED JOB/SITE SPECIFIC LANL TRAINING</b>	<b>EDS Course and/or TP #</b>									
<b>EP-ERSS APPLICATIONS AND DATABASE SUPPORT</b>	<b>TP 9475/AC 3854</b>									
EP-ERSS-SOP-5091, R0 Database Permissions and Change Management	40897	X		X						
<b>OTHER ASSIGNED TRAINING</b>										
Electronic/Computer Techs: Non-Energized TP 2913/AC 362										
R&D Electrical Workers: Non-Energized TP 2899/AC 285										
Organizational Computer Security Rep (OCSR) TP 139/AC 101										

**REVIEWED AND APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_